

『教師對學校的意見』問卷
Questionnaire : **Teachers'** views about the school

中學適用 For Secondary Schools

填表須知:

- 教育統籌局設計了這份問卷，供學校透過不記名的方式，收集你對學校的意見，以幫助學校發展。
- 請依據你的觀察或看法，選出一個最能表達你意見的選擇，並用鉛筆或黑色原子筆塗黑答題紙上所選擇的圓圈。

例：

極不 同意	○	●	中立*	○	○	非常 同意	○	不知道/ 不適用	○
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* 「中立」是一個不傾向「同意」或「不同意」的意見。若你不知道、不認識問題的內容，或沒有意見，請填答「不知道/不適用」。

- 每題只能填上一個選擇。
- 若你是副校長，請無須回答64至67題。

Guidance Notes:

- The Education & Manpower Bureau has designed this questionnaire for use by schools, through anonymous returns, to collect your views on your school to assist its development.
- Based on your observation or perception, please select the choice which best reflects your views. Use either a pencil or black ball pen to blacken the circle on the answer sheet.

e.g.

Strongly disagree	○	●	Neutral*	○	○	Strongly agree	○	Don't know/ N.A.	○
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* "Neutral" signifies an opinion which is unbiased towards "agree" or "disagree". If you don't know or don't understand the item, or have no opinion about the item, please select "Don't know/N.A.".

- Supply one choice only for each item.
- If you are the vice-principal, please skip items 64 to 67.

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| <p>1. 學校的課程發展目標及政策清晰。</p> <p>2. 學校的課程發展配合課程改革的路向。</p> <p>3. 學校採用的教學語言政策恰當。</p> <p>4. 學校把不同學習領域的相關學習元素，例如德育及公民教育課題聯繫起來，協助學生學習。</p> <p>5. 學校為學生編排不同類型的課外學習活動，例如參加校外比賽、參觀科學館等。</p> <p>6. 學校編排教學時間時，會特別安排共同備課節，讓我們有協作和交流的機會。</p> <p>7. 學校關注各科/學習領域課程的推行情況。</p> <p>8. 科組經常檢討課程實施的成效，並作出跟進。</p> | <p>1. The school has clear curriculum development objectives and policies.</p> <p>2. The curriculum development of the school is in line with the direction of the curriculum reform.</p> <p>3. The school adopts an appropriate policy on medium of instruction.</p> <p>4. Related learning elements e.g. topics in moral and civic education in various Key Learning Areas (KLAs) are linked up to support student learning.</p> <p>5. The school organises different kinds of co-curricular activities for the students, e.g. participating in external competitions, visiting the Science Museum, etc.</p> <p>6. The school allocates co-lesson planning time in the teaching timetable to facilitate us to collaborate and share experiences.</p> <p>7. The school is concerned about curriculum implementation of individual subjects / KLAs.</p> <p>8. The committees and subject panels often review the effectiveness of the curriculum implementation and formulate follow-up action.</p> |
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9. 教師經常運用學與教的數據，以加強教學果效。	9. The teachers often use the feedback from learning and teaching to enhance their teaching effectiveness.
10. 教師經常一起分享學與教的經驗和交流教學資訊。	10. The teachers often share experiences in learning and teaching, as well as teaching trends and information.
11. 科組間經常協作推行教學活動。	11. The committees and subject panels often collaborate with each other to conduct teaching activities.
12. 我會因應教學內容，選取合適的教學資源在課堂上施教。	12. I select appropriate teaching resources for the lesson according to the teaching contents.
13. 我經常因應學生的能力和興趣設計教學內容。	13. I often design the teaching contents according to the students' abilities and interests.
14. 我經常因應學生的學習進度調節教學時間和節奏。	14. I often adjust the teaching time and tempo according to the students' learning progress.
15. 我經常在課堂上安排互動學習活動，例如小組討論、學生匯報等。	15. I often arrange interactive learning activities in my lessons, e.g. group discussion, student presentation, etc.
16. 課堂上，我經常讚賞學生。	16. I often praise students in the lessons.
17. 我經常鼓勵學生表達意見。	17. I often encourage students to express their opinions.
18. 我喜歡學生多發問。	18. I like students to raise questions frequently.
19. 我盡力回答學生的發問。	19. I try my best to answer the questions raised by students.
20. 我經常與學生在課堂以外的時間討論學習的問題。	20. I often discuss with students the problems in their studies beyond class time.
21. 我積極指導學生如何訂立個人學習目標。	21. I actively teach my students how to set their own learning goals.
22. 我積極指導學生如何找出在學習上不明白的地方，從而作出改善。	22. I actively teach my students to identify what they don't understand in their studies and improve accordingly.
23. 我積極指導學生如何編排時間進行學習。	23. I actively teach my students to plan their time for learning.
24. 我積極指導學生如何找出學習重點。	24. I actively teach my students to identify key learning points.
25. 我積極指導學生運用學習方法，例如查閱字典、發問、與同學討論等，以解決學習問題。	25. I actively teach my students learning strategies, such as using dictionaries, asking questions, and discussing with classmates, in a bid to solve problems in learning.
26. 學生對學習有濃厚的興趣。	26. My students have great interest in learning.
27. 學生對學習甚有自信。	27. My students are confident in learning.
28. 學生積極回應我的提問。	28. My students actively respond to my questions.
29. 學生懂得運用不同的資源學習，例如互聯網、圖書館等。	29. My students know how to make use of various resources for learning, e.g. the Internet, library, etc.
30. 學生經常互相討論，交流學習心得。	30. My students often discuss and share their experiences in learning.

31. 學生認真地完成課業。	31. My students complete their assignments seriously.
32. 學生經常在校內閱讀課外書籍。	32. My students often engage in leisure reading at school.
33. 學生經常在校內上網瀏覽資訊。	33. My students often browse information on the Internet at school.
34. 學生經常到學校圖書館借閱書籍。	34. My students often borrow books from the school library.
35. 學生喜歡參加學校的閱讀活動，例如說故事比賽、閱讀獎勵計劃等。	35. My students are interested in participating in the reading activities organised by the school, such as story telling and reading award scheme.
36. 學生喜愛互相分享閱讀心得。	36. My students like to share their reading experience with others.
37. 學生已養成閱讀習慣。	37. My students have developed a reading habit.
38. 學校的評估政策，例如家課政策、測考模式、評估資料的使用等清晰。	38. The school has a clear policy on assessment, e.g. homework policy, mode of test and examination, use of assessment information, etc.
39. 學校的評估制度，例如評估的頻次和安排等恰當。	39. The school has an appropriate assessment system, e.g. frequency and arrangement of assessment, etc.
40. 學校採用不同的評估方式，例如專題研習、閱讀報告、觀察等，評估學生的學習進展。	40. The school uses various methods to evaluate students' learning progress e.g. project learning, book report, observation, etc.
41. 我經常藉著評估資料，例如學生的測考成績、家課表現等，改善教學。	41. I often make use of the assessment information to improve my teaching, e.g. students' achievements in tests and examinations, their performance in assignments, etc.
42. 我經常與學生檢討他們的學習情況，讓他們知悉學習表現和進展。	42. I often review with my students their learning to let them know about their performance and progress.
43. 教師相處融洽。	43. The teachers are on harmonious terms.
44. 教師合作愉快。	44. The teachers cooperate with one another happily.
45. 師生關係良好。	45. The teachers and the students have a good relationship.
46. 教師的士氣良好。	46. The teachers have a good morale.
47. 我認同學校的發展方向。	47. I agree with the direction of development of the school.
48. 教師積極進修，追求進步。	48. Teachers are actively involved in professional development to pursue continuous improvement.
49. 我感到在本校工作很有滿足感。	49. I have a strong sense of satisfaction working in this school.
50. 教職員專業發展計劃配合學校的發展需要。	50. The staff professional development plan meets the needs of the school development.
51. 學校舉辦的教師專業發展活動，例如教師專業發展日對我的工作有幫助。	51. The staff professional development activities, e.g. staff development day organised by the school, are helpful to my duties.

52. 學校積極提供財務支援，讓教師持續進修。	52. The school actively provides financial support to teachers for their continuous professional development.
53. 教職員專業發展計劃配合我的發展需要。	53. The staff professional development plan meets my personal development needs.
54. 學校積極調配校內人力資源，讓教師持續進修。	54. The school actively deploys human resources to facilitate teachers to pursue continuous professional development.
55. 透過考績報告，我清楚了解自己的強弱。	55. The staff appraisal report enables me to have a better understanding of my strengths and weaknesses.
56. 評鑑教師表現的準則合理，能公平地評鑑教師的表現。	56. The staff appraisal criteria are appropriate and serve as a fair basis in assessing teachers' performance.
57. 藉著考績結果，我了解自己的專業發展需要。	57. With the results of staff appraisal, I understand my professional development needs.
58. 教職員考績制度，包括評估準則和程序均清楚。	58. The staff appraisal system including assessment criteria and procedures is clear.
59. 我清楚了解教職員考績制度，包括評估準則和程序。	59. I fully understand the appraisal system including assessment criteria and procedures.
60. 校長有效地帶領學校發展。	60. The principal provides effective guidance to the development of the school.
61. 校長有教育抱負。	61. The principal has his/her own educational vision.
62. 校長與我的工作關係和諧。	62. The principal and I have an amicable working relationship.
63. 我有機會向校長表達意見。	63. I have opportunities to express my views to the principal.

副校長無須回答 64 至 67 題。

The vice-principal does not need to answer items 64 to 67.

64. 副校長能促進領導層和科組間的溝通。	64. The vice-principal(s) can facilitate communication between the management and committees & subject panels.
65. 副校長有效地指導科組工作。	65. The vice-principal(s) provides effective guidance to the work of committees and subject panels.
66. 副校長與我的工作關係和諧。	66. The vice-principal(s) and I have an amicable working relationship.
67. 我有機會向副校長表達意見。	67. I have opportunities to express my views to the vice-principal(s).

68 至 74 題：以下為你對整體科組主管的意見。

Items 68 to 74: below are your consolidated views on the subject/committee heads.

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| 68. 科組主管有效地帶領科組的發展。 | 68. The subject/committee heads provide effective guidance to the development of their panels. |
| 69. 科組主管有效地處理科組事務。 | 69. The subject/committee heads manage the affairs of their panels effectively. |
| 70. 科組主管能促進領導層和教師的溝通。 | 70. The subject/committee heads can facilitate communication between the management and teachers. |
| 71. 科組教師能透過科組主管，向學校反映意見。 | 71. The teachers can voice their opinions to the school through the subject/committee heads. |
| 72. 科組主管與科組教師的工作關係和諧。 | 72. The subject/committee heads and teachers have an amicable working relationship. |
| 73. 科組主管勇於承擔責任。 | 73. The subject/committee heads have a high sense of responsibility. |
| 74. 科組主管重視科組教師的意見。 | 74. The subject/committee heads show respect for teachers' opinions. |

- 問卷完 -
謝謝你的意見

- End -
Thank you for your comments.